



**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 30 November 2021  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

### Membership

**Councillor Tom Wallis (Chairman)**

Councillor Mike Bishop  
Councillor Matt Hodgson  
Councillor David Hughes  
Councillor Perran Moon  
Councillor Les Sibley

**Councillor Douglas Webb (Vice-Chairman)**

Councillor Sandy Dallimore  
Councillor Simon Holland  
Councillor Ian Middleton  
Councillor Adam Nell  
Councillor Bryn Williams

**Substitutes** Any member of the relevant political group, excluding Executive members

## AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

1. **Apologies for Absence and Notification of Substitute Members**

2. **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. **Minutes** (Pages 7 - 12)

To confirm as a correct record the minutes of the meeting held on 19 October 2021.

#### **4. Chairman's Announcements**

To receive communications from the Chairman.

#### **5. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

#### **6. Monthly Performance, Risk and Finance Monitoring (Pages 13 - 50)**

Report of Director of Finance and Head of Insight and Corporate Programmes

##### **Purpose of Report**

This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of September 2021/Quarter 2. The Committee is responsible for reviewing the performance aspects of the report.

##### **Recommendations**

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report
- 1.2 To note the Quarter 2 Climate Action Plan and Equalities, Diversity and Inclusion Action plan progress updates

#### **7. Climate Action Programme Update (Pages 51 - 66)**

Report of Director for Environment and Place

##### **Purpose of report**

To update the Overview and Scrutiny Committee on the progress in delivering the Climate Action Programme and the reduction in the council's greenhouse gas emissions in 2020/21.

##### **Recommendations**

The meeting is recommended:

- 1.1 To note the progress and next steps in the Climate Action Programme.
- 1.2 To note the Greenhouse Gas Emissions Report for 2020/21 (Appendix 1).

#### **8. 2020-2022 Community Nature Plan Progress Update (Pages 67 - 108)**

Report of Assistant Director – Wellbeing

## **Purpose of report**

To provide a progress update for the 2020-2022 Community Nature Plan and its approach to addressing the Council's statutory biodiversity duty.

## **Recommendations**

The meeting is recommended:

- 1.1 To note the 2020-2022 Community Nature Plan progress report and its approach to addressing the Council's statutory biodiversity duty
- 1.2 To recognise the essential role of key partners in the delivery of the Community Nature Plan
- 1.3 To note that the development of the 2022-2024 Community Nature Plan (CNP) will include an all-member seminar in 2022 involving planners, as requested by O&S in December 2020. The implications of the provisions of the Environment Act will be taken into account in this next iteration of the CNP

## **9. Safeguarding Self-Assessment Audit**

Presentation from the Assistant Director – Wellbeing on the Safeguarding Self-Assessment Audit for 2021.

## **10. Work Programme 2021-2022 (Pages 109 - 128)**

There are five documents for the Committee to consider:

- Appendix 1 – Parish Working Group scoping document (Terms of Reference for the review)
- Appendix 2 – Proposed Terms of Reference for the Constitution Review Working Group
- Appendix 3 – Work Programme for 2021-2022
- Appendix 4 – Topic list update
- Appendix 5 – Update on items previously submitted to the Overview and Scrutiny Committee

## **Recommendations**

The meeting is recommended:

- 1.1 To approve the Parish Working Group scoping document (appendix 1).
- 1.2 To approve the Constitution Review Working Group terms of Reference (appendix 2).
- 1.3 To note the work programme update (appendix 3).

- 1.4 To note the update on topics previously suggested for review (appendix 4).
- 1.5 To note the update on items previously submitted to the Overview and Scrutiny Committee

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221953 / 01295 221591 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Watching Meetings**

Please note that Council meetings are currently taking place in person (not virtually) with social distancing at the meeting. Meetings will continue to be webcast and individuals who wish to view meetings are strongly encouraged to watch the webcast to minimise the risk of COVID-19 infection.

Places to watch meetings in person are very limited due to social distancing requirements. If you wish to attend the meeting in person, you must contact the Democratic and Elections Team [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) who will advise if your request can be accommodated and of the detailed COVID-19 safety requirements for all attendees.

Please note that in line with Government guidance, all meeting attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

**Queries Regarding this Agenda**

Please contact Emma Faulkner / Lesley Farrell, Democratic and Elections  
democracy@cherwell-dc.gov.uk, 01295 221953 / 01295 221591

**Yvonne Rees**  
**Chief Executive**

Published on Monday 22 November 2021